**SUNSHINE SUGAR CONTRACTOR APPLICATION FORM**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name** | | | | |  | | | | | | | | |
| **Company Numbers:** | | | | | **ABN:** | | | | | | | | |
| **ACN:** | | | | | | | | |
| **Address of Registered Office** | | | | |  | | | | | | | | |
| **Postal Address** | | | | |  | | | | | | | | |
| **Contact Person** | |  | | | | **Position in Company** | | | |  | | | |
| **Telephone** | Sales | |  | | | | Payment | |  | | | | |
| Fax | |  | | | | Mobile | |  | | | | |
|  | | | | | | | | | | | | | |
| **E-mail** | Sales | |  | | | | Payment | |  | | | | |
| **Business Identification**  (Sole Trader, Partnership, Limited Liability Company, Other) | | | | |  | | | | | | | | |
| If registered outside New South Wales, please provide State of Incorporation | | | | |  | | | | | | | | |
| **PAYMENT DETAILS** | | | | | | | | | | | | | |
| Account Name | | | |  | | | | Account No. | | | |  | |
| Bank | | | |  | | | | BSB | | | |  | |
| Payment address | | | |  | | | | | | | | | |
| **Signed:** | | | |  | | | | | | | **Date:** | |  |

**Please attach:**

1. Referrals and References
2. Certificate of currency or copy of Workers Compensation and Public liability which clearly states:
   1. The insured’s name;
   2. Any third parties who have an insurable interest e.g. a lessee;
   3. The sum insured or limit of liability;
   4. The period of insurance i.e. commencement to expiry date;
   5. Type of policy, extent of cover and specific exclusions.
3. High Risk Work Licences
4. Registered Plant (as per registered & high risk plant checklist)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Approved by Department Head** | | | | | |
| Name |  | Signature |  | Date |  |

* Submit a copy of the completed Contractor Application Form to Accounts Payable.
* Submit the completed Contractor Application Form and insurance certificates to the Purchasing Manager to be uploaded in ViisiSafe